



**BOARD OF EQUALIZATION  
CUSTOMER SERVICES AND ADMINISTRATIVE  
EFFICIENCY COMMITTEE MEETING MINUTES**

HONORABLE BILL LEONARD, COMMITTEE CHAIR  
450 N STREET, SACRAMENTO  
NOVEMBER 4, 2004, 9:30 A.M.

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**Action Items & Status Report Items**

**Agenda Item No: 1**

**Title:** Taxpayers' Bill of Rights Annual Report – Business Taxes  
Taxpayers' Bill of Rights Annual Report – Property Taxes

**Issue/Topic:** The Taxpayers' Bill of Rights Annual Report – Business Taxes and Property Taxes were distributed to Board Members prior to the Customer Services and Administrative Efficiency Committee meeting. The reports highlighted the accomplishments, current issues, emerging issues, and taxpayer contacts with the Taxpayers' Rights Advocate Office (TRA) in the business taxes and property taxes area.

**Committee Discussion:** Board Member Leonard introduced the two Taxpayer's Bill of Rights Annual Reports to the Board. Todd Gilman, Taxpayer Rights Advocate recognized his staff for their work on the reports and acknowledged these issues had received public comment.

**Committee Action/Recommendation/Direction:** Board Member Leonard moved acceptance of the reports. Chairwoman Midgen seconded the motion. Reports were adopted on a 5-0 vote

Approved: /s/ The Honorable Bill Leonard  
Honorable Bill Leonard, Committee Chair

/s/ Ramon Hirsig  
Ramon Hirsig, Executive Director

BOARD APPROVED

At the November 4, 2004 Board Meeting

/s/ Deborah Pellegrini  
Deborah Pellegrini, Chief  
Board Proceedings Division